

**JEFFERSON COUNTY BOARD MINUTES**  
**TUESDAY, June 14, 2022, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Lund who was present via Zoom.

Supervisors Morris and Poulson were absent and having given prior notification, were excused.

District 1.. Richard C. Jones	District 2 Cassie B. Richardson
District 3..... Robert Preuss	District 4 ..... Tim P. Mielke
District 5 James B. Braugher	District 6 ..... Dan Herbst
District 7. Dwayne C. Morris	District 8 .... Michael Wineke
District 9..... Bruce Degner	District 10 ..... Mark Groose
District 11..... Jeff Johns	District 12 ..... Jeff Smith
District 13..... Anita Martin	District 14 ..... Kirk Lund
District 15.... Steven J. Nass	District 16 Meg Turville-Heitz
District 17..... Russell Kutz	District 18 ... Brandon White
District 19..... Dave Drayna	District 20 .. Curtis Backlund
District 21. John C. Kannard	District 22 .... Blane Poulson
District 23... George Jaeckel	District 24 ..... Roger Lindl
District 25. Matthew Foelker	District 26 ....Joan Fitzgerald
District 27..... Joan Callan	District 28 ..... Anthony Gulig
District 29.. Mary K. Roberts	District 30 Walt Christensen

Mielke led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded by Jaeckel and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from May 10, 2022, as presented with one change. Seconded by Backlund and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Treasurer's Monthly Report.
2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on June 16, 2022, at 7:00 p.m.

**Public Comment:** 2 members of the public spoke on the proposed Ordinance Amending the Jefferson County Zoning Ordinance.

**Special Order of Business:**

1. Presentation of Jefferson County Fairest of the Fair, Maddi Besch.
2. Presentation of 2021 Audit Report given by CliftonLarson-Allen.

Morris present via Zoom at 7:20 p.m.

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**Annual Reports:**

Finance Director, Marc DeVries, Human Services Director, Kathi Cauley, Corporation Counsel J. Blair Ward, and Area Extension Director for UW Extension, Christine Wen. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Resolutions and Ordinances:**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-16. Amending the 2022 Land and Water Conservation Department Budget.**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the amendment of the 2022 Land and Water Conservation Department budget to include \$5,700 for the implementation of the Early Detection and Response grant and an increase of \$27,860 for the Multi-Discharger Variance Program.

*Fiscal Note: This is a budget amendment that increases revenues and expenditures by \$5,700 for the Early Detection and Response Grant and \$27,860 for the Multi-Discharger Variance Program. This resolution authorizes the County Finance Director to make the budget adjustments necessary to enact this resolution. As a budget amendment, County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment).*

**Jones moved for the adoption of Resolution No. 2022-16. Seconded by Christensen and passed.** Ayes 28 (Jones, Richardson, Preuss, Mielke, Braughler, Herbst, Morris, Wineke, Degner, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 1 (Groose), Absent 1 (Poulson).

**Jones, Finance Committee Chair, introduced Resolution No. 2022-17. Accepting a Wisconsin Department of Natural Resources Snowmobile Trail Aids grant for the construction of a snowmobile bridge and amending the 2022 Parks Department budget.**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Parks Department 2022 Budget be amended to accept grant funds from the Wisconsin Department of Natural Resources Snowmobile Trail Aids grant in the amount of \$51,500.00 with such funds being used to replace a bridge crossing on the Jefferson County Snowmobile Trail System.

*Fiscal Note: This is a budget amendment that increases the Jefferson County parks budgeted revenue and expense by \$51,500.00. There is no impact to Jefferson County Levy, this project is 100% funded through the WDNR Snowmobile Trail Aids program. This resolution authorizes the County Finance Director to make the budget adjustments necessary to enact this resolution. As a budget amendment, County Board*

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*approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment).*

**Jones moved for the adoption of Resolution No. 2022-17. Seconded by Gulig and passed.** Ayes 29 (Jones, Richardson, Preuss, Mielke, Braughler, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Poulson).

**Braughler, Human Resources Committee Chair, introduced Resolution No. 2022-18. Eliminating a Part-time Financial System Specialist and creating a full-time Budget Analyst I position in the Finance Department.**

NOW, THEREFORE, BE IT RESOLVED that the 2022 County Budget setting forth positions at the Finance Department be and is hereby amended to eliminate one Financial Systems Specialist position and create one Budget Analyst I position, to become effective upon passage of this resolution.

*Fiscal Note: The elimination of a part-time Financial Systems Specialist position and creation of a full-time, fully benefitted Budget Analyst I position, assuming similar grading and full benefits, will cost an additional \$5,642 of tax levy for 2022. The Finance Department requests that this increase be funded through a transfer from the contingency fund to accommodate this request. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board {20 votes of the 30-member County Board}.*

**Braughler moved for the adoption of Resolution No. 2022-18. Seconded by Turville-Heitz and passed.** Ayes 29 (Jones, Richardson, Preuss, Mielke, Braughler, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Poulson).

**Braughler, Human Resources Committee Chair, introduced Resolution No. 2022-19. Approving Temporary Suspension of Ordinance 2012-06, the Civil Service Ordinance as it relates to the 60 college credit education requirement at the time of hire for Deputy Sheriffs.**

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors approves the temporary suspension of Ordinance 2012-06, the Civil Service Ordinance, as it relates to waiving the 60 credit education requirement at the time of hire and to utilize the Wisconsin Law Enforcement Standards Board hiring practice which allows applicants to obtain their 60 college credits within five years of employment or be subject to termination by the Sheriff's Office.

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BE IT FURTHER RESOLVED, that this suspension is in effect until the County Board takes further action to amend the Jefferson County Civil Service Ordinance.

*Fiscal Note: This resolution has no fiscal impact.*

**Herbst moved for the adoption of Resolution No. 2022-19.**

**Braugler moved to postpone this Resolution to the July County Board meeting. Seconded by Gulig and passed.**

**Christensen, Parks Committee Chair, introduced Resolution No. 2022-20. Authorizing a grant application to the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Grant Program, the Federal Recreational Trails Program, and the Land & Water Conservation Fund.**

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding of up to \$249,999 from the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Grant Program, the Federal Recreational Trail Program, and the Land & Water Conservation Fund for this multi-use recreational trail from Watertown to Oconomowoc, and if grant funding is awarded, the County Administrator is authorized to accept said grant funds, sign the grant contracts, and perform all other duties necessary to comply with and fulfill the grant provisions.

*Fiscal Note: This grant could provide up to \$249,999 towards the construction of structures and the trail on Phase III of the Jefferson Interurban Trail Project. This is a budget amendment that increases revenues and expenditures in the Parks Department up to \$249,999. This resolution authorizes the County Finance Director to make the budget adjustments necessary to enact this resolution. As a budget amendment, County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment).*

**Christensen moved for the adoption of Resolution No. 2022-20. Seconded by Gulig and passed. Ayes 26 (Jones, Richardson, Preuss, Mielke, Braugler, Herbst, Morris, Wineke, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Jaeckel), Abstain 2 (Degner, Groose), Absent 1 (Poulson).**

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair,**

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**introduced Ordinance No. 2022-04. Amending the Jefferson County Zoning Ordinance.**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS FOR THE PURPOSE OF AMENDING THE JEFFERSON COUNTY ZONING ORDINANCE:

**11.02 DEFINITIONS**

Agricultural Tourism Activity means an agriculturally related educational or recreational activity that:

- Takes place on a farm, ranch, grove, or place where farm animals or farmed fish are raised, or where agricultural, horticultural, or silvicultural crops are grown, or there is direct marketing of such crops incorporated into finished products and made available to the public; and
- Allows members of the general public to purchase, tour, explore, observe, learn about, participate in, or be entertained by an aspect of agricultural production, harvesting, or husbandry that occurs on the farm, ranch, grove, or place.

Agricultural tourism is intended to support local agricultural economic development efforts in rural areas of Jefferson County and promote the diversification of farm-related activities by offering members of the public the opportunity to experience Jefferson County's agricultural production at locations including local working farms and establishments which sell products from local working farms.

Agricultural Tourism Activity does not include those uses or activities defined as agricultural uses or agricultural-related uses. In addition, it does not include agricultural, or crop demonstrations performed on a farm.

**Jaeckel moved for the adoption of Ordinance No. 2022-04. Seconded by Lindl and passed.**

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-05.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4408A-22, R4409A-22, R4410A-22 and R4411A-22

were referred to the Jefferson County Planning and Zoning Committee for public hearing on May 19, 2022 and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**Jaeckel moved for the adoption of Ordinance No. 2022-05. Seconded by Christensen and passed.**

Kannard and White abstained from voting due to potential conflict of interest.

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**Appointments by County Administrator:  
Wehmeier, County Administrator, introduced the following appointments:**

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the appointments as listed in the agenda.

John Kannard, Helenville, WI, to the Blue Spring Lake Management District for a term ending April 23, 2024.

John Kannard, Helenville, WI, to the Lower Spring Lake Protection & Rehabilitation District for an indeterminate term.

Aari Roberts, Watertown, WI, to the Zoning Board of Adjustment for a three-year term ending July 01, 2025.

Laverne Behrens, Jefferson, WI, (2<sup>nd</sup> Alternate) to the Zoning Board of Adjustment for a three-year term ending July 01, 2025.

Jessica Coburn, Whitewater, WI, to the Board of Health to fill an unexpired term ending May 14, 2024.

**Braugler moved to confirm the above appointments. Seconded by Gulig and passed.**

**Appointments by County Board Chair:**

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointments as listed in the agenda.

Alex Brooks, DNR Representatives, to the Local Emergency Planning Committee (LEPC) for an indeterminate term.

Amy Rinard, Ixonia, WI, to the Broadband Working Group for a term ending April 23, 2024.

Jerry Haferman, Lake Mills, WI, to the Fair Park Committee for a term ending April 23, 2024.

Debra Hall-Kind, Jefferson, WI, to the Fair Park Committee for a term ending April 23, 2024.

**Public Comment: (General)** 1 member of the public spoke on the concern of gun shows in Jefferson County.

Supplemental information presented at the June 14, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**[There being no further business, Jaeckel moved that the Board adjourn. Seconded by Drayna and passed at 8:43 p.m.](#)**